

School Board Meeting  
Wednesday, October 23, 2024 7:00 PM Central

Cedar Mountain Elementary School  
231 E 4th Ave  
Franklin, MN 55333

Brycen Christensen: Present  
Ash Heibel: Present  
Jennifer Rose: Present  
Tim Sandgren: Present  
Christine Sherman: Present  
Jeff Sorenson: Present  
Joe Sullivan: Present

Present: 7.

Malone, Riebel, Garms, Lorang, Haala, Pietig

1. Call To Order  
Meeting called to order by Chairman Sullivan at 7:00pm.
2. The Cedar Mountain School District respectfully acknowledges that the areas in which our schools are located are the ancestral homelands of the Dakota people. We pay our respects to these stewards both past and present.
3. Public Comments  
None
4. Approval Of Agenda  
Motion to approve the agenda as presented. This motion, made by Jeff Sorenson and seconded by Ash Heibel, Carried.  
Brycen Christensen: Yea, Ash Heibel: Yea, Jennifer Rose: Yea, Tim Sandgren: Yea, Christine Sherman: Yea, Jeff Sorenson: Yea, Joe Sullivan: Yea  
Yea: 7, Nay: 0
5. Reports
  - 5.a. Superintendent's Report  
Non-certified negotiations meetings are scheduled for October 30, 6:30 p.m. and November 6, 6:30 p.m. in the Morgan conference room (Christine, Jeff, Tim).  
Enrollment was reviewed and fund balance discussed.
  - 5.b. Principals' Reports
  - 5.c. Activities Director/Comm Ed Report
  - 5.d. Board Committee Reports  
The facility committee has been meeting with APEX regarding the state of the buildings. APEX is helping put together a comprehensive plan for our current state. They've done a nice job helping in short and long term areas that need to be updated. We will be moving forward working with them.
6. Consent Agenda  
Motion to approve the consent agenda 6a.-6e. This motion, made by Jennifer Rose and seconded by Brycen Christensen, Carried.  
Brycen Christensen: Yea, Ash Heibel: Yea, Jennifer Rose: Yea, Tim Sandgren: Yea,

Christine Sherman: Yea, Jeff Sorenson: Yea, Joe Sullivan: Yea  
Yea: 7, Nay: 0

6.a. Approve Minutes

6.b. Approve Bills

6.c. Accept Donations

6.d. Approve Personnel Items

6.e. Approve MSHSL Foundation Grant Application

7. Approve Separation Agreement

Motion to approve separation agreement. This motion, made by Brycen Christensen and seconded by Tim Sandgren, Carried.

Brycen Christensen: Yea, Ash Heibel: Yea, Jennifer Rose: Yea, Tim Sandgren: Yea, Christine Sherman: Yea, Jeff Sorenson: Yea, Joe Sullivan: Yea  
Yea: 7, Nay: 0

8. Policy 905 Advertising - First Reading

This policy will be voted on next month.

9. Superintendent Position

Motion to approve authorization for the superintendent to contact the following area school districts to determine their interest in a shared superintendent position for the 2024-25 school year: Wabasso, BLHS, Sleepy Eye, GFW, and Comfrey. This motion, made by Ash Heibel and seconded by Jennifer Rose, Carried.

Brycen Christensen: Yea, Ash Heibel: Yea, Jennifer Rose: Yea, Tim Sandgren: Yea, Christine Sherman: Yea, Jeff Sorenson: Yea, Joe Sullivan: Yea  
Yea: 7, Nay: 0

10. Next Meeting Date - November 20 at Morgan

11. Adjourn

Meeting adjourned at 7:28pm.

# CEDAR MOUNTAIN PUBLIC SCHOOLS

## ISD 2754

Date: October 17, 2024  
 To: School Board  
 From: Dr. Malone  
 RE: Meeting Notes, October 23, 2024

### 5. A. Superintendent's Report

- i. Non-certified negotiations meetings are scheduled for October 30, 6:30 p.m. and November 6, 6:30 p.m. Morgan conference room. (Christine, Jeff, Tim).

#### ii. Enrollment

	Oct 1, 2023 ADM	Oct 1, 2024 Pupil Count
	2023-24	2024-2025
EC	7.50	9.00
PK	0.00	0.00
KGN	0.00	0.00
KGN	30.00	17.00
01	31.94	30
02	31.57	30
03	29.17	32
04	25.51	28
05	22.15	24
06	31.12	22
07	28.31	30
08	25.50	29
09	27.79	26
10	27.60	29
11	44.63	42
12	21.56	42
K-5	170.34	161.00
7-12	206.51	220.00
K-12	376.85	381.00
TOTAL	384.35	390.00

#### iii. General fund balance projection.

10/22/24							
Gen Fund	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
Fund Bal	\$3,232,000	\$3,338,000	\$3,444,000	\$3,199,000	\$2,954,000	\$2,415,000	\$1,876,000
Variance		\$106,000	(\$245,000)	(\$245,000)	(\$245,000)	(\$245,000)	(\$245,000)
		LS Enrollment Loss 21 Students K-3			(\$294,000)	(\$294,000)	(\$294,000)
Operating referendum of \$959 generates \$432,000. Continues through FY 39 with board action							

### 6. Consent Agenda. **The superintendent recommends approving the consent agenda.**

- e. The MSHSL Foundation Application enables Cedar Mountain to submit funding requests for funding for activities fees. The monies are used for students who cannot afford to pay activities fees.

7. **The superintendent recommends approving the separation agreement with Kimberly DeWitte.**
8. First reading of Policy 905 Advertising (attached).
9. Pursuant to school board discussion at the October 9 workshop, the school board may **authorize the superintendent to contact the following area school districts to determine their interest in a shared superintendent position for the 2024-25 school year: Wabasso, BLHS, Sleepy Eye, GFW, and Comfrey.** (Letter attached.)

Please contact me with any questions or concerns.

Enrollment -

- Cougar Kids - 11
- Cougar Jumpstart - 26
- Kindergarten - 17
- 1st - 30
- 2nd - 30
- 3rd - 30
- 4th - 27
- 5th - 24
  - Total Enrollment - 195

Appreciation

- Homecoming Week was a huge success. Thank you to the elementary staff for planning and participating in all of the activities. Some highlights were the homecoming candidates coming over and reading to students, the dodgeball tournament between staff and students (grades 2-5), going over to the high school for a pep fest and taking a picture with the cougar, and the CPAC shirts.
- We learned about fire safety at the Franklin Fire Department for fire safety week. Thank you to Tim Joehnck for teaching us about fire safety and showing us a fire truck.
- Thank you to Joe Sherman and the Legion for teaching the elementary about a flag retiring ceremony.
- Thank you to Lisa Thul for teaching us about drums on Indigenous People's Day.
- Thank you to Angela Sandgren, Ashley Nelson, and Scott Babbitt for taking the 4th and 5th grade to History Fest in Mankato.
- Rachel Krenz, Sam Seifert, and Molly Lorang organized and ran preschool screening. We screened 28 students.
- Thank you to Christine Gewerth and Heather Castle, the cooks in Franklin. They offer cookie break to one grade a week. Also, each week they clean water bottles for students.

Acceleration

- **READ Act** - MDE is releasing updates as to the requirements.
  - We completed our first round of FastBridge testing. This is the screening tool recommended by the state to see what students read at grade level. We are currently working through the data. Thank you to Tyler Krehbiel and Michelle Thooft for helping staff with testing. Based on scores, we will be offering intervention to students who are not reading at grade level.
  - LETRS training is going well. We have had our first debriefing, with positive comments from staff. We will finish Unit 1 on November 13. All

staff should be trained in one of the required reading programs (we chose LETRS) by 2027.

- **Cougar Wednesday**

- We have between 22 and 26 students stay for After School care on Wednesdays. This past week we offered painting with Ms. Kemboi and pumpkin carving through 4-H. Mrs. Freitag also did a read-aloud in the library. Our next early out is October 23.

#### Upcoming Events

- October 21-25 - Unit on bikes in Mr. Freitag's PE classes
- October 21 - Varsity Volleyball players coming to the elementary
- October 22 - Varsity Football players coming to the elementary
- October 23 - Early Out Wednesday - LETRS training
- October 31 - Halloween parties
- November 1 - Staff Inservice Day - LETRS training for staff

**Cedar Mountain Middle/High School  
School Board Report  
Submitted by: Misty Riebel, Principal  
October 2024**

**Enrollment Updates:**

- Settling into the beginning of the year we are currently at 217 students enrolled at the MS/HS in grades 6-12.
  - We are down 6 since the previous reported number
- Committed to an ongoing focus moving forward is to continue to work to build programming to support the needs of our learners to gain greater enrollment throughout the district

**General Updates:**

- Thank you to all who had a component in planning and rolling out the plans for Homecoming this year! Ms. Tietz has taken the lead with our Blue Crue and they did a fantastic job of coordinating events and activities throughout homecoming week!
- MASSP Regional business meeting and law conference was conducted on October 9th - updates from the legal side of things were discussed. Further information will be forthcoming as the legislative sessions proceed in the coming months.
- There were more staff engaged in dress up days than was reported in several years! Thank you to all who were engaged this fall!
- Feedback as we have started the year:
  - Positive feelings continue throughout the course of the building with collaborative groups discussing alignment with the district vision and mission
  - Data discussions have begun at the MS/HS on MCA test scores, FastBridge data, achievement scores. These are challenging conversations to navigate, but the first step is looking at the data and that is where we are starting.
- Students continue to share excitement throughout the building with positive energy.
- Cookie Break has been a big hit.
  - This is a PBIS reward we have begun on Fridays (or end of the week). Our focus is to eliminate missing assignments/outstanding assignments. Providing positive reinforcement for those that have their work completed and a dedicated time for those that have outstanding work during their RISE time grade check time.
- End of the 1st Quarter is coming up on Thursday, October 31st

- Teacher work day and in-service day for teachers will be on Friday, November 1st.
- The Veteran's Day program is being planned by Blue Crue. More information is forthcoming on this once we have the information to share.

### **Professional Development of Staff:**

- The first session of FastBridge progress monitoring is completed. The preliminary data from this assessment tool aligns with our MCA data for students in grades 6-11.
- Our MTSS team is going to be continuing to meet regularly over the next year to get training and build our district's MTSS Handbook to ensure we are meeting 100% of our learners
- Our PBIS Committee is formed and will be meeting regularly. We completed the initial PBIS self-evaluation as a district level committee to determine our areas of focus and re-boot/re-build of PBIS implementation. We have assistance from the regional PBIS coordinator from SWWC assisting with this. We are going to meet with her to discuss the items from the self-evaluation.
- Administratively, Julia and I try to meet weekly to continue to work hard collaboratively to re-align targets between the MS/HS and Elementary. We are truly working to bring back goals and targets of key committees across the district to align with the Cedar Mountain District mission and vision
- Dr. Malone, Julia and I meet as a large team and continue to discuss various needs across the district and implementation of items to align focus with Cedar Mountain's mission and vision.

### **Staffing:**

- Over the past month we have had staffing shifts:
  - MS/HS PE/Health and DAPE position Open
  - (Carried over from previous month) 1.0 FTE Teaching position open - Working with Dr. Malone on what the needs are at the MS/HS as we align the needs with what the position will entail. We are working on what a full intervention position will look like and want to be intentional and vetting the position appropriately
- Upon applicant submissions and reviews, interviews will be conducted and recommendations will be submitted.

### **Personal Development:**

- Cultures Built to Last: Systemic PLCs at Work book study
- I'm continuing to be an active member and part of the MASSP organization and our local Southwest division along with a smaller MASSP PLC cohort.



## Activities Director Report- October 23, 2024

- I. Postseason tournaments have started for football and volleyball.
  - A. Volleyball hosted Lester Prairie on Monday, October 21. Quarterfinals will be Thursday at St. Peter High School.
  - B. Football will host a playoff game. Date and opponent not known as of 10/15.
- II. Middle School teams wrapped up their season last week. We had 17 kids in football and 29 in volleyball.
- III. Winter start dates:
  - October 21= Dance (paired with Wabasso and RV)
  - November 11 = 6-12 GBB, 6-8 BBB, and 7-12 Gymnastics
  - November 18 = 9-12 BBB, 7-12 Wrestling (w/Spfd)
- IV. Region 2A Fall Leadership Conference is November 20 at Le Sueur-Henderson High School. This event is for sophomores.
- V. Volleyball all-conference (Sleepy Eye) and football all-district (Tracy) meetings will be held on Wednesday, October 30.
- VI. The volleyball program hosted their annual junior varsity tournament on October 12.
- VII. MSHSL Foundation Board Resolution. This is to apply for funds from the foundation to be used for student activities. Awards are based on a high school's free and reduced lunch and participation numbers.

Form A = Used to offset activity fees for students in need.

Form B = Can be used for leadership initiatives, health and safety, and specific transportation use to offset participation barriers.

# Cedar Mountain Public Schools

## Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
										Print	Recon	Void	Date	
Morg		47050	42812	Check	1	3715		Haberman, Rick	Ind/Sole Proprietor	Yes	No	No	09/16/2024	130.00
Morg		47049	42813	Check	1	3565		Sandgren, Karen	Ind/Sole Proprietor	Yes	No	No	09/16/2024	125.00
Morg		47055	42814	Check	1	00188		BECKERS SUPER VALU		Yes	Yes	No	09/17/2024	102.76
Morg		47052	42815	Check	1	00067		BRIGHTER HOMES STORE		Yes	Yes	No	09/17/2024	159.44
Morg		47077	42816	Check	1	3037		Brothers Fire & Security	C Corporation	Yes	Yes	No	09/17/2024	796.29
Morg		47068	42817	Check	1	1296		BSN Sports Supply Group		Yes	Yes	No	09/17/2024	649.80
Morg		47063	42818	Check	1	01000		Cedar Mountain Bus, Inc.		Yes	No	No	09/17/2024	6,202.28
Morg		47058	42819	Check	1	00584		Cedar Mountain School		Yes	Yes	No	09/17/2024	81.86
Morg		47080	42820	Check	1	3230		CentraCare Health System	C Corporation	Yes	No	No	09/17/2024	240.00
Morg		47051	42821	Check	1	00024		City of Morgan		Yes	Yes	No	09/17/2024	1,850.37
Morg		47064	42822	Check	1	01037		Earthgrains Baking Co., Inc.		Yes	Yes	No	09/17/2024	158.00
Morg		47062	42823	Check	1	00872		FARM MERCHANTILE, INC.		Yes	Yes	No	09/17/2024	97.98
Morg		47060	42824	Check	1	00813		Franklin Amstar		Yes	Yes	No	09/17/2024	152.11
Morg		47081	42825	Check	1	3381		Hermes Bakken, Chase		Yes	Yes	No	09/17/2024	155.67
Morg		47082	42826	Check	1	3693		IT Outlet INC		Yes	Yes	No	09/17/2024	3,243.60
Morg		47074	42827	Check	1	2594		Johanneck Water Conditioning Inc.		Yes	Yes	No	09/17/2024	127.80
Morg		47053	42828	Check	1	00115		Kerkhoff Plumb & Heat, Inc.		Yes	No	No	09/17/2024	550.15
Morg		47085	42829	Check	1	3710		Larson, Andrew		Yes	Yes	No	09/17/2024	45.00
Morg		47075	42830	Check	1	2802		Learning Without Tears		Yes	Yes	No	09/17/2024	2,733.29
Morg		47076	42831	Check	1	2954		McGowan Lawn & Snow LLC	LLC - Partnership	Yes	Yes	No	09/17/2024	400.00
Morg		47056	42832	Check	1	00316		MN Dept of Labor & Industry		Yes	Yes	No	09/17/2024	100.00
Morg		47083	42833	Check	1	3703		National Association of School Nurses		Yes	Yes	No	09/17/2024	150.00
Morg		47071	42834	Check	1	1833		NCS Pearson INC		Yes	Yes	No	09/17/2024	482.93
Morg		47066	42835	Check	1	02460		Plum Creek Library System		Yes	No	No	09/17/2024	6,620.00
Morg		47078	42836	Check	1	3063		Prairie Farms-Land O' Lakes		Yes	Yes	No	09/17/2024	491.82
Morg		47054	42837	Check	1	00141		Reinhart Food Services, L.L.C.		Yes	Yes	No	09/17/2024	3,632.84
Morg		47079	42838	Check	1	3072		Scholastic Inc		Yes	Yes	No	09/17/2024	213.47
Morg		47061	42839	Check	1	00832		School Specialty LLC	LLC - C Corp	Yes	Yes	No	09/17/2024	3,625.10
Morg		47072	42840	Check	1	1989		Shred-N-Go, Inc		Yes	Yes	No	09/17/2024	88.93
Morg		47065	42841	Check	1	01098		Sullivan, Sarah		Yes	No	No	09/17/2024	2,437.76
Morg		47086	42842	Check	1	3713		Sunbelt Rentals, INC		Yes	Yes	No	09/17/2024	1,991.00
Morg		47084	42843	Check	1	3708		Sweetman Sanitation		Yes	Yes	No	09/17/2024	1,052.55
Morg		47070	42844	Check	1	1818		Teachers On Call Inc.		Yes	Yes	No	09/17/2024	1,000.19
Morg		47057	42845	Check	1	00543		The Market		Yes	Yes	No	09/17/2024	49.35
Morg		47087	42846	Check	1	3714		Tri City United Schools		Yes	No	Yes	09/17/2024	100.00
Morg		47087	42846	Check	1	3714		Tri City United Schools		Yes	No	Yes	09/25/2024	(100.00)
Morg		47073	42847	Check	1	2389		UHL Company, Inc.		Yes	Yes	No	09/17/2024	309.00
Morg		47059	42848	Check	1	00701	REMIT	Ward's Natural Science		Yes	Yes	No	09/17/2024	77.65

# Cedar Mountain Public Schools

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										Print	Recon	Void	Date	
Morg		47067	42849	Check	1	02729		Waste Management of WI-MN Inc.		Yes	Yes	No	09/17/2024	601.61
Morg		47069	42850	Check	1	1339		West Central Sanitation, Inc		Yes	Yes	No	09/17/2024	410.42
Morg		47088	42851	Check	1	00584		Cedar Mountain School		Yes	Yes	No	09/18/2024	115.00
Morg		47090	42852	Check	1	3562		Nelson, Jeff		Yes	No	No	09/18/2024	130.00
Morg		47089	42853	Check	1	3227		Schauman, Jane	Ind/Sole Proprietor	Yes	Yes	No	09/18/2024	130.00
Morg		47091	42854	Check	1	00433		Madison National Life Insurance Co., Inc.		Yes	No	No	09/24/2024	760.09
Morg		47105	42855	Check	1	2844		Bodeker, Randy		Yes	No	No	09/25/2024	125.00
Morg		47106	42856	Check	1	2845		Hanson, Randy		Yes	No	No	09/25/2024	125.00
Morg		47104	42857	Check	1	2841		Kees, Ed	Ind/Sole Proprietor	Yes	No	No	09/25/2024	125.00
Morg		47107	42858	Check	1	2959		Kiewatt, Fred	Ind/Sole Proprietor	Yes	Yes	No	09/25/2024	125.00
Morg		47103	42859	Check	1	1710		Loe, Dan		Yes	No	No	09/25/2024	130.00
Morg		47102	42860	Check	1	1090		Prahl, Timothy		Yes	No	No	09/25/2024	130.00
Morg		47108	42861	Check	1	3717		Reed, Scott		Yes	No	No	09/25/2024	125.00
Morg		47109	42862	Check	1	1867		Marshall FFA		Yes	No	No	09/25/2024	300.00
Morg		47110	42863	Check	1	1654		New Ulm Cathedral High School		Yes	No	No	09/27/2024	120.00
Morg		47111	42864	Check	1	3714		Tri City United Schools		Yes	No	No	09/27/2024	200.00
Morg		47125	42865	Check	1	02565		A&B Business Solutions Inc.		Yes	No	No	09/27/2024	2,978.45
Morg		47123	42866	Check	1	01176		Bennett Real Estate Holdings		Yes	No	No	09/27/2024	50.00
Morg		47127	42867	Check	1	1296		BSN Sports Supply Group		Yes	No	No	09/27/2024	792.85
Morg		47119	42868	Check	1	01000		Cedar Mountain Bus, Inc.		Yes	No	No	09/27/2024	32,463.47
Morg		47147	42869	Check	1	3322		CliftonLarsonAllen LLP	Partnership	Yes	No	No	09/27/2024	5,250.00
Morg		47141	42870	Check	1	2965		Compass Minerals		Yes	No	No	09/27/2024	12,147.66
Morg		47131	42871	Check	1	1843		Department of Human Services		Yes	No	No	09/27/2024	107.00
Morg		47120	42872	Check	1	01037		Earthgrains Baking Co., Inc.		Yes	No	No	09/27/2024	344.60
Morg		47133	42873	Check	1	2375		First Choice Food & Beverage		Yes	No	No	09/27/2024	538.68
Morg		47135	42874	Check	1	2498		Franklin Industries, Inc.		Yes	No	No	09/27/2024	5,800.00
Morg		47124	42875	Check	1	02541		Gag Sheet Metal, Inc.		Yes	No	No	09/27/2024	5,040.38
Morg		47128	42876	Check	1	1647		Greater Minnesota Family Services		Yes	No	No	09/27/2024	2,851.00
Morg		47140	42877	Check	1	2791		Handwriting Without Tears	C Corporation	Yes	No	No	09/27/2024	67.35
Morg		47114	42878	Check	1	00228		Hillyard / Sioux Falls		Yes	No	No	09/27/2024	551.78
Morg		47136	42879	Check	1	2584		Hoff, Marie		Yes	No	No	09/27/2024	50.00
Morg		47115	42880	Check	1	00676		J.W. Pepper & Sons, Inc.		Yes	No	No	09/27/2024	462.99
Morg		47137	42881	Check	1	2594		Johanneck Water Conditioning Inc.		Yes	No	No	09/27/2024	74.25
Morg		47145	42882	Check	1	3181		Johnson, Faith		Yes	No	No	09/27/2024	54.00
Morg		47117	42883	Check	1	00824		Lorang, Molly		Yes	No	No	09/27/2024	362.11
Morg		47139	42884	Check	1	2735		Membean, Inc.		Yes	No	No	09/27/2024	2,520.00
Morg		47129	42885	Check	1	1793		Menards-New Ulm		Yes	No	No	09/27/2024	239.92
Morg		47151	42886	Check	1	3718		New Ulm United Soccer		Yes	No	No	09/27/2024	1,400.00

# Cedar Mountain Public Schools

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										Print	Recon	Void		Date
Morg		47116	42887	Check	1	00725		PIONEER		Yes	No	No	09/27/2024	377.31
Morg		47143	42888	Check	1	3063		Prairie Farms-Land O' Lakes		Yes	No	No	09/27/2024	1,358.64
Morg		47121	42889	Check	1	01047		Ratwik, Roszak & Maloney, P.A.		Yes	No	No	09/27/2024	1,537.00
Morg		47148	42890	Check	1	3362		Red Rock Central High School		Yes	No	No	09/27/2024	80.00
Morg		47113	42891	Check	1	00141		Reinhart Food Services, L.L.C.		Yes	No	No	09/27/2024	18,489.42
Morg		47142	42892	Check	1	3052		Renville County Public Health Services		Yes	No	No	09/27/2024	85.00
Morg		47126	42893	Check	1	1006		Robinson, Jeremy		Yes	No	No	09/27/2024	42.63
Morg		47132	42894	Check	1	1989		Shred-N-Go, Inc		Yes	No	No	09/27/2024	88.93
Morg		47144	42895	Check	1	3109		SSI Crestmark MN Holding LLC		Yes	No	No	09/27/2024	11,907.21
Morg		47138	42896	Check	1	2660		State Chemical Solutions		Yes	No	No	09/27/2024	411.81
Morg		47150	42897	Check	1	3602		Sully's Sweet Tees		Yes	No	No	09/27/2024	165.00
Morg		47146	42898	Check	1	3199		Summit Fire Protection		Yes	No	No	09/27/2024	345.00
Morg		47112	42899	Check	1	00010		SW/WC SERVICE COOPERATIVE		Yes	No	No	09/27/2024	12,976.17
Morg		47130	42900	Check	1	1818		Teachers On Call Inc.		Yes	No	No	09/27/2024	1,896.18
Morg		47122	42901	Check	1	01060		The MUSIC MART		Yes	No	No	09/27/2024	143.33
Morg		47149	42902	Check	1	3366		Tobii Dynavox LLC		Yes	No	No	09/27/2024	99.00
Morg		47134	42903	Check	1	2381		Viking Coca-Cola Bottling Co.		Yes	No	No	09/27/2024	92.00
Morg		47118	42904	Check	1	00887		Zinniel Electric, Inc.		Yes	No	No	09/27/2024	201.25
Morg		47152	42905	Check	1	00250		COOK, WAYNE	Ind/Sole Proprietor	Yes	No	No	10/01/2024	260.00
Morg		47154	42906	Check	1	2630		Jemmings, Dwane		Yes	No	Yes	10/01/2024	170.00
Morg		47154	42906	Check	1	2630		Jemmings, Dwane		Yes	No	Yes	10/09/2024	(170.00)
Morg		47155	42907	Check	1	3227		Schauman, Jane	Ind/Sole Proprietor	Yes	No	No	10/01/2024	130.00
Morg		47153	42908	Check	1	00470		Schiller, Jeremy	Ind/Sole Proprietor	Yes	No	No	10/01/2024	230.00
Morg		47156	42909	Check	1	3719		Wendt, Jon		Yes	No	No	10/01/2024	130.00
Morg		47157	42910	Check	1	00117		Buffalo Lake-Hector-Stewart Schools		Yes	No	No	10/02/2024	50.00
Morg		47183	42911	Check	1	1411		Advanced Health, Safety, & Security		Yes	No	No	10/03/2024	17.50
Morg		47184	42912	Check	1	1489		Arvig Communication Systems		Yes	No	No	10/03/2024	624.92
Morg		47182	42913	Check	1	02739		Aviben		Yes	No	No	10/03/2024	93.24
Morg		47176	42914	Check	1	00188		BECKERS SUPER VALU		Yes	No	No	10/03/2024	273.53
Morg		47173	42915	Check	1	00026		CLEMENTS LUMBER CO., INC.		Yes	No	No	10/03/2024	46.58
Morg		47179	42916	Check	1	01037		Earthgrains Baking Co., Inc.		Yes	No	No	10/03/2024	164.08
Morg		47191	42917	Check	1	3704		Goodheart Wilcox Co.		Yes	No	No	10/03/2024	5,595.42
Morg		47186	42918	Check	1	2286		Hire Image LLC		Yes	No	No	10/03/2024	40.35
Morg		47188	42919	Check	1	2594		Johanneck Water Conditioning Inc.		Yes	No	No	10/03/2024	73.60
Morg		47174	42920	Check	1	00115		Kerkhoff Plumb & Heat, Inc.		Yes	No	No	10/03/2024	4,842.25
Morg		47177	42921	Check	1	00272		MESPA		Yes	No	No	10/03/2024	175.00
Morg		47189	42922	Check	1	3063		Prairie Farms-Land O' Lakes		Yes	No	No	10/03/2024	782.78
Morg		47185	42923	Check	1	1971		Printwear Graphics		Yes	No	No	10/03/2024	60.00

# Cedar Mountain Public Schools

## Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
										Print	Recon	Void	Date	
Morg		47175	42924	Check	1	00141		Reinhart Food Services, L.L.C.		Yes	No	No	10/03/2024	2,759.66
Morg		47187	42925	Check	1	2350		Rettmann Paul		Yes	No	No	10/03/2024	130.00
Morg		47181	42926	Check	1	02650		RTS		Yes	No	No	10/03/2024	54.26
Morg		47192	42927	Check	1	3722		Schiroo, Mark		Yes	No	No	10/03/2024	130.00
Morg		47190	42928	Check	1	3687		The McDowell Agency	C Corporation	Yes	No	No	10/03/2024	581.90
Morg		47180	42929	Check	1	01060		The MUSIC MART		Yes	No	No	10/03/2024	10.00
Morg		47178	42930	Check	1	00376		WalMart Community-Capital One		Yes	No	No	10/03/2024	1,182.28
Morg		47193	42931	Check	1	3573		AmericInn		Yes	No	No	10/04/2024	900.00
Morg		47195	42932	Check	1	2193		Bass Tim	Ind/Sole Proprietor	Yes	No	No	10/09/2024	125.00
Morg		47201	42933	Check	1	3725		Boock, Todd		Yes	No	No	10/09/2024	125.00
Morg		47196	42934	Check	1	2630		Jemmings, Dwane		Yes	No	No	10/09/2024	110.00
Morg		47202	42935	Check	1	3726		LeTendre, Michael		Yes	No	No	10/09/2024	125.00
Morg		47198	42936	Check	1	3227		Schauman, Jane	Ind/Sole Proprietor	Yes	No	No	10/09/2024	130.00
Morg		47197	42937	Check	1	2723		Schiller, Cade	Ind/Sole Proprietor	Yes	No	No	10/09/2024	60.00
Morg		47200	42938	Check	1	3724		Seidl, Nick		Yes	No	No	10/09/2024	125.00
Morg		47199	42939	Check	1	3719		Wendt, Jon		Yes	No	No	10/09/2024	125.00
Morg		47194	42940	Check	1	1445		Wood, Mike		Yes	No	No	10/09/2024	130.00
Morg		47219	42941	Check	1	2147		Allina Health - New Ulm Sports Medicine	Other	Yes	No	No	10/09/2024	144.00
Morg		47210	42942	Check	1	01000		Cedar Mountain Bus, Inc.		Yes	No	No	10/09/2024	47,554.15
Morg		47207	42943	Check	1	00584		Cedar Mountain School		Yes	No	No	10/09/2024	100.00
Morg		47228	42944	Check	1	3699		Chappel Central Inc		Yes	No	No	10/09/2024	7,347.00
Morg		47203	42945	Check	1	00064		City of Franklin		Yes	No	No	10/09/2024	680.35
Morg		47204	42946	Check	1	00069		CLOBES SANITATION		Yes	No	No	10/09/2024	538.20
Morg		47227	42947	Check	1	3657		Custom Creations		Yes	No	No	10/09/2024	266.00
Morg		47226	42948	Check	1	3546		DeWitte, Kimberly		Yes	No	No	10/09/2024	11.50
Morg		47212	42949	Check	1	01037		Earthgrains Baking Co., Inc.		Yes	No	No	10/09/2024	320.14
Morg		47222	42950	Check	1	2699		Farmward Cooperative		Yes	No	No	10/09/2024	149.37
Morg		47221	42951	Check	1	2594		Johanneck Water Conditioning Inc.		Yes	No	No	10/09/2024	286.95
Morg		47214	42952	Check	1	1145		Mankato Control Systems, Inc.		Yes	No	No	10/09/2024	280.00
Morg		47224	42953	Check	1	3018		Matheson Tri-Gas Inc.		Yes	No	No	10/09/2024	545.10
Morg		47223	42954	Check	1	2954		McGowan Lawn & Snow LLC	LLC - Partnership	Yes	No	No	10/09/2024	1,200.00
Morg		47205	42955	Check	1	00073		Minnesota Valley Telephone		Yes	No	No	10/09/2024	196.03
Morg		47225	42956	Check	1	3063		Prairie Farms-Land O' Lakes		Yes	No	No	10/09/2024	596.29
Morg		47206	42957	Check	1	00141		Reinhart Food Services, L.L.C.		Yes	No	No	10/09/2024	6,064.39
Morg		47217	42958	Check	1	1845		Schmitt Music		Yes	No	No	10/09/2024	138.00
Morg		47218	42959	Check	1	1989		Shred-N-Go, Inc		Yes	No	No	10/09/2024	88.93
Morg		47211	42960	Check	1	01029		Springfield Floral		Yes	No	No	10/09/2024	177.00
Morg		47216	42961	Check	1	1818		Teachers On Call Inc.		Yes	No	No	10/09/2024	1,726.71

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
										Print	Recon	Void	Date	
Morg		47220	42962	Check	1	2389		UHL Company, Inc.		Yes	No	No	10/09/2024	1,304.00
Morg		47213	42963	Check	1	02729		Waste Management of WI-MN Inc.		Yes	No	No	10/09/2024	767.29
Morg		47208	42964	Check	1	00704		Weelborg Ford Inc.		Yes	No	No	10/09/2024	75.79
Morg		47215	42965	Check	1	1339		West Central Sanitation, Inc		Yes	No	No	10/09/2024	305.87
Morg		47209	42966	Check	1	00887		Zinniel Electric, Inc.		Yes	No	No	10/09/2024	1,487.54
Morg		47231	42967	Check	1	3720		Appliance Repair Center Inc		Yes	No	No	10/09/2024	1,204.50
Morg		47229	42968	Check	1	2151		Nimco Inc.		Yes	No	No	10/09/2024	265.87
Morg		47230	42969	Check	1	3602		Sully's Sweet Tees		Yes	No	No	10/09/2024	610.00
Morg		47239	42970	Check	1	3728		Gewerth, Meghan		Yes	No	No	10/15/2024	288.00

Bank Total:

\$263,529.80

Report Total:

\$263,529.80

# Cedar Mountain Public Schools

## Multi Year Series-Source

Sequence: Fd, O/S

Sequence: Fd, O/S		202504			202504			
		Description	Budget 25ORIG	Year to Date	%	Description	Budget 25ORIG	Year to Date
01	General							
	000 Local Revenues	(1,276,803.00)	(71,315.83)	6%	000 Administration	577,925.00	192,634.70	33%
	200 State Revenues	(4,111,005.00)	(964,035.10)	23%	100 District Support Services	348,388.00	64,815.44	19%
		0.00	0.00	0%	200 Elem & Secondary Regular Instr	2,423,440.00	369,316.99	15%
	200 State Revenues	(12,000.00)	(66.16)	1%	300 Vocational Education Instr	64,102.00	20,593.46	32%
	300 State Revenues	(1,222,054.00)	(146,500.00)	12%	400 Special Education Instr	1,241,220.00	160,721.59	13%
	400 Federal Revenues from State	(110,000.00)	0.00	0%	600 Instructional Support Services	369,445.00	46,220.39	13%
	500 Federal Revenues from Fed Sou	(70,000.00)	0.00	0%	700 Pupil Support Services	1,032,509.00	128,505.02	12%
	600 Loc Sales, Ins Recov & Jdgmnt	0.00	0.00	0%	800 Sites & Buildings	851,074.00	240,488.48	28%
01	General	(6,801,862.00)	(1,181,917.09)	17%	900 Fiscal & Other Fixed Costs	110,500.00	101,248.17	92%
02	Food Service				01 General	7,018,603.00	1,324,544.24	19%
	000 Local Revenues	0.00	(431.15)	0%	02 Food Service			
	300 State Revenues	(180,900.00)	0.00	0%	700 Pupil Support Services	440,662.00	59,064.65	13%
	400 Federal Revenues from State	(195,600.00)	(1,677.23)	1%	02 Food Service	440,662.00	59,064.65	13%
	600 Loc Sales, Ins Recov & Jdgmnt	(10,000.00)	(1,715.00)	17%	04 Community Service			
02	Food Service	(386,500.00)	(3,823.38)	1%	500 Community Ed & Services	596,058.00	167,266.88	28%
04	Community Service				04 Community Service	596,058.00	167,266.88	28%
	000 Local Revenues	(397,572.00)	(107,309.85)	27%	05 Capital Expenditure			
	200 State Revenues	(1,300.00)	(11.02)	1%	100 District Support Services	0.00	0.00	0%
	300 State Revenues	(132,069.00)	(25,430.30)	19%	200 Elem & Secondary Regular Instr	0.00	0.00	0%
	400 Federal Revenues from State	0.00	0.00	0%	600 Instructional Support Services	0.00	1,350.00	0%
	600 Incoming Transfer Fr Other Fds	(25,000.00)	0.00	0%	800 Sites & Buildings	0.00	3,989.13	0%
04	Community Service	(555,941.00)	(132,751.17)	24%	05 Capital Expenditure	0.00	5,339.13	0%
05	Capital Expenditure				07 Debt Redemption			
	000 Local Revenues	0.00	0.00	0%	900 Fiscal & Other Fixed Costs	831,414.00	99,282.75	12%
	200 State Revenues	0.00	0.00	0%	07 Debt Redemption	831,414.00	99,282.75	12%
05	Capital Expenditure	0.00	0.00	0%	08 Scholarships			
07	Debt Redemption				900 Fiscal & Other Fixed Costs	6,000.00	0.00	0%
	000 Local Revenues	(327,995.00)	0.00	0%	08 Scholarships	6,000.00	0.00	0%
	200 State Revenues	(470,500.00)	(212,530.50)	45%				
	300 State Revenues	(33,442.00)	(15,311.50)	46%				

**Cedar Mountain Public Schools  
Multi Year Series-Source**

Sequence: Fd, O/S

Sequence: Fd, O/S					202504				



# Cedar Mountain Public Schools

## Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
										Print	Recon	Void		
Morg		47092		Wire	1	00010		SW/WC SERVICE COOPERATIVE		No	No	No	09/24/2024	51,193.94
Morg		47093		Wire	1	00359		Horace Mann		No	Yes	No	09/24/2024	479.71
Morg		47094		Wire	1	00427		Minnesota Department of Revenue		No	No	No	09/24/2024	6,289.63
Morg		47095		Wire	1	00802		Teachers Retirement Association		No	Yes	No	09/24/2024	20,557.23
Morg		47096		Wire	1	00803		PERA		No	Yes	No	09/24/2024	9,095.40
Morg		47097		Wire	1	1644		Aviben		No	No	No	09/24/2024	4,057.29
Morg		47098		Wire	1	3100		IRS Federal/FICA Tax Withholding		No	Yes	No	09/24/2024	38,613.95
Morg		47099		Wire	1	3297	REMIT	WEX	C Corporation	No	No	No	09/24/2024	1,983.76
Morg		47100		Wire	1	3311		Northeast Service Cooperative		No	No	No	09/24/2024	3,360.00
Morg		47101		Wire	1	3316		VSP Vision Care Insurance		No	Yes	No	09/24/2024	391.42
Morg		47158		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	443.87
Morg		47159		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	412.27
Morg		47160		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	377.38
Morg		47161		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	17.57
Morg		47162		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	49.25
Morg		47163		Wire	1	3297	REMIT	WEX	C Corporation	No	No	No	09/30/2024	9.01
Morg		47164		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	27.62
Morg		47165		Wire	1	00800		F & M BANK		No	Yes	No	09/30/2024	77.46
Morg		47166		Wire	1	1124		Amazon Capital Services		No	Yes	No	09/30/2024	12,442.73
Morg		47167		Wire	1	2519		Procure Software LLC		No	Yes	No	09/30/2024	460.82
Morg		47168		Wire	1	2780		Dollywood Foundation		No	Yes	No	09/30/2024	146.80
Morg		47169		Wire	1	3297	REMIT	WEX	C Corporation	No	Yes	No	09/30/2024	104.50
Morg		47170		Wire	1	3422		FP Mailing Solutions	C Corporation	No	Yes	No	09/30/2024	250.00
Morg		47171		Wire	1	3579		Menards Commercial		No	Yes	No	09/30/2024	215.94
Morg		47172		Wire	1	3583		BMO		No	Yes	No	09/30/2024	9,837.33
Morg		47232		Wire	1	00359		Horace Mann		No	No	No	10/10/2024	479.71
Morg		47233		Wire	1	00427		Minnesota Department of Revenue		No	No	No	10/10/2024	5,204.14
Morg		47234		Wire	1	00802		Teachers Retirement Association		No	No	No	10/10/2024	16,107.79
Morg		47235		Wire	1	00803		PERA		No	No	No	10/10/2024	10,794.83
Morg		47236		Wire	1	1644		Aviben		No	No	No	10/10/2024	3,313.53
Morg		47237		Wire	1	3100		IRS Federal/FICA Tax Withholding		No	No	No	10/10/2024	33,437.77
Morg		47238		Wire	1	3297	REMIT	WEX	C Corporation	No	No	No	10/10/2024	1,827.51

Bank Total: \$232,060.16

Report Total: \$232,060.16

GOPHER STATE PLUMBING & HEATING  
28639 LASER AVE  
REDWOOD FALLS, MN 56283

75-1041  
960 29003

3176

DATE 10/02/2024

PAY TO  
THE ORDER OF

CEDAR MT BAND PROGRAM \$ 100.00

One hundred & 00/100

DOLLARS



Security Features  
Included.  
Details on Back.

MEMO

*[Signature]* MP

Donation to H/S Band  
Department.

## October 2024 Personnel

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective	Wage
Ariana Buysse	Resignation	Childcare Aide	Cougar Cub Childcare Center	8	Non-Certified	N/A	9/18/2024	
Maribel Calasin	Add Title	Speech Coach	MSHS	As Needed	Extra Curricular	Charlotte Hoffmann	9/20/2024	\$1,459.00
Maria Ocon	Resignation	PE/Health Teacher	MSHS	8	Teacher	N/A	10/1/2024	
Lori Jenniges	Updated Pay	Paraprofessional	MSHS	8	Non-Certified	N/A	9/23/2024	\$16.50
Bailey Woodford	New Hire	Daycare Aide	Cougar Cub Childcare Center	Casual	Student	N/A	9/23/2024	\$12.50
April Hacker	New Hire	Daycare Aide	Cougar Cub Childcare Center	Casual	Student	N/A	9/23/2024	\$12.50
Elizabeth Gallipo	Resignation	Daycare Kitchen Cook	Cougar Cub Childcare Center	8	Non-Certified	N/A	10/26/2024	
Ronda Schnobrich	New Hire	Daycare Kitchen Cook	Cougar Cub Childcare Center	8	Non-Certified	Liz Gallipo	10/7/2024	\$17.90
Taylor Rose	Resignation	JH GBB Coach	MS	As Needed	Extra Curricular	N/A	9/19/2024	
Veronica Schwartz	Add Title	JH GBB Coach	MS	As Needed	Extra Curricular	Taylor Rose	10/10/2024	\$2,026.00
Emily Schemmel	Resignation	Daycare Aide	Cougar Cub Childcare Center	8	Non-Certified	N/A	10/17/2024	
Rebecca Falk	Resignation	Daycare Teacher	Cougar Cub Childcare Center	8	Non-Certified	N/A	10/16/2024	

Pay increase based on additional work experience (miscommunicated in September)

# FORM A

## RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of [Name of School/District] [Click or tap here to enter text.](#) recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of [Name of School/District] [Click or tap here to enter text.](#) supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

[Click or tap here to enter text.](#)

Date

\_\_\_\_\_  
Board Chair/Head of School

[Click or tap here to enter text.](#)

Date

\_\_\_\_\_  
Board Clerk – Treasurer/ Finance Director

*Adopted:*

*Revised:*

## **905 ADVERTISING**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

### **II. GENERAL STATEMENT OF POLICY**

The school district's policy is that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

### **III. ADVERTISING GUIDELINES**

- A. School publications, including publications including programs, calendars, and digital media may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, or obscene, pornographic, or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading, or deceptive, or if they relate to an illegal activity or antisocial behavior. The faculty advisor is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial, and religious harassment.
- B. The superintendent may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A. above will apply. Advertising will not be allowed outside the specific area approved by the superintendent. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.
- C. Donations which include or carry advertisements must be approved by the superintendent.
- D. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by," or a similar by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks.
- E. Nonprofit entities and organizations may be allowed to use the school district name, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the superintendent. Advertising will be limited to the specific event or purpose approved by the superintendent.

- F. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.
- G. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

#### **IV. ACCOUNTING**

Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

**Legal References:** Minn. Stat. § 123B.93 (Advertising on School Buses)  
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or \ Service)  
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)

**Cross References:** Policy 421 (Gifts to Employees and School Board Members)  
Policy 702 (Accounting)



# CEDAR MOUNTAIN PUBLIC SCHOOLS



ISD 2754

Cedar Mountain District Office  
PO Box 188  
Morgan, MN 56266  
Phone: (507) 249-5990  
Fax: (507) 249-3149

Cedar Mountain Middle/High School  
PO Box 188  
Morgan, MN 56266  
Phone: (507) 249-5880  
Fax: (507) 249-5887

Cedar Mountain Elementary School  
PO Box 38  
Franklin, MN 55333  
Phone: (507) 557-2251  
Fax: (507) 557-2116

October 24, 2024

Dr. Kelly Smith, Superintendent  
Dan Merkel, School Board Chair  
Gibbon-Fairfax-Winthrop School District  
323 E 11<sup>th</sup> Street  
Gibbon, MN 55335

Dear Dr. Smith and Mr. Merkel:

The Cedar Mountain School District is seeking to share a superintendent beginning with the 2024-25 school year. Accordingly, we are contacting area school districts to determine interest.

Small rural school districts are challenged to find ways to reduce expenses while continuing our commitment to quality education. A shared superintendent position could reduce cost for both districts with minimal impact on the districts' educational programs for students.

Please respond no later than November 29 if you are interested in discussing a shared superintendent position. We suggest that the superintendents and two school board members from each district meet in early December. The school boards could act on the matter thereafter. Then, we could begin the search process in January.

Sincerely,

Dr. Stephen L. Malone, Superintendent

Dr. Stephen L. Malone  
Superintendent  
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